

**Creek County Clerk
 County Purchasing Office
 Collins Building Annex
 317 E. Lee Room 100
 Sapulpa, Ok. 74066
 918-227-4909**



**Creek County Clerk
 Jennifer Mortazavi
jmortazavi@creekcountyonline.com**

**Purchasing Agent
 Jana Thomas
jthomas@creekcountyonline.com
www.creekcountyclerk.org**

INVITATION TO BID

BID NUMBER	BID CLOSING DATE & HOUR	DESCRIPTION	DATE ISSUED
20-5	9/16/19 8:59 A.M.	3 Month Bridge & Highway Material & Professional Services	9/3/19 Page 1 of 4

TERMS AND CONDITIONS

1. Sealed bids will be opened in the Commissioner’s Conference Room, SUITE 103, COLLINS BUILDING ANNEX TO CREEK, County Courthouse, Sapulpa, Oklahoma, at the time and date shown on the invitation to bid form.
2. Late bids will not be considered. Bids must be received in sealed envelopes (one to an envelope) with bid number and closing date written on the outside of the envelope. Bids must be marked “3 Month Bridge & Highway Materials” Bid #20-5 & received in the County Clerk’s office at 317 E. Lee Room 100 Sapulpa, OK. 74066 by 8:59 a.m. September 16, 2019.
3. The bid will be awarded to the lowest/best bidder as determined by the county. Proposal must be submitted on the attached request form.
4. Unit prices will be guaranteed correct by the bidder. County reserves the right to accept or reject any or all bids and to waive informalities or minor irregularities in any bid. Successful bidders must verify workers’ compensation coverage & general liability of company & outsource. Oklahoma laws require each bidder submitting a bid to a county for goods or services to furnish a notarized sworn statement of non-collusion, business relationship affidavit & affidavit for contracts & payments.
5. The County procurement process is an open process that allows all business owners to participate regardless of race, color, natural origin or sex and we encourage minority and women-owned businesses to bid on any of the county projects.
6. Firm fixed prices will be F.O.B. destination.
7. Purchases by Creek County, Oklahoma, are not subject to state or federal taxes.
8. This bid is submitted as a legal offer and any bid when accepted by the County constitutes a firm contract.
9. The County reserves the right to terminate the contract with a 30 day written notice of termination for convenience.
10. The County reserves the right to terminate the contract without notice due to non-performance to any & all portions of the bid award.
11. Bids will be firm for 30 days.

Subscribed and sworn before this _____ day of _____, 20_____.

Firm: _____

My commission expires _____

Signed by: _____ Title: _____

Commission No: _____

Address: _____ Phone: _____

 NOTARY PUBLIC (CLERK OR JUDGE)

City: _____ State: _____ Zip: _____

Business Relationships Affidavit

3 Month Bridge & Highway & Professional Services

State of Oklahoma)
)SS
County of _____)

_____, of lawful age, being duly sworn, on oath says that he or she is the agent authorized by the bidder to submit the attached bid. Affiant further states that the nature of any partnership, or other business relationship presently in effect, of which existed within one (1) year prior to the date of this statement with the architect, engineer, or other party to the project is as follows:

Affiant further states that any such business relationship presently in effect of which existed within one (1) year prior to the date of this statement between any officer or director of the bidding company and any officer or director of the architectural or engineering firm or other party to the project is as follows:

Affiant further states that the names of all persons having any such business relationships and the positions they hold with their respective companies or firms are as follows:

(If none of the business relationships herein above mentioned exist, affiant should so state.)

Signature of Affiant _____

S.A.&I. 425 (2000)

Affidavit for filing with competitive bid

State of Oklahoma)
)SS
County of _____)

_____, of lawful age, being first duly sworn, on oath says, that (s)he is the agent authorized by bidder to submit the attached bid. Affiant further states that the bidder has not been a party to any collusion among bidders in restraint of freedom of competition by agreement to bid at a fixed price or to refrain from bidding; or with any county official or employee as to quantity, quality or price in the prospective contract, or any other terms of said prospective contract; or in any discussions between bidders and any county official concerning exchange of money or other thing of value for special consideration in the letting of a contract.

Bidder: _____

Signature: _____

Subscribed and sworn to before me this _____ day of _____ 20_____.

Commission # _____
Notary Public (or Clerk or Judge)

Expires: _____

AFFIDAVIT FOR CONTRACTS AND PAYMENTS

STATE OF OKLAHOMA)
) ss
COUNTY OF _____)

THE UNDERSIGNED (ARCHITECT, CONTRACTOR, SUPPLIER OR ENGINEER), OF
LAWFUL AGE, BEING FIRST DULY SWORN, ON OATH SAYS THAT THIS INVOICE OR
CLAIM IS TRUE AND CORRECT. AFFIANT FURTHER STATES THAT THE (WORK, SERVICES
OR MATERIALS) AS SHOWN BY THIS INVOICE OR CLAIM HAVE BEEN (COMPLETED OR
SUPPLIED) IN ACCORDANCE WITH THE PLANS, SPECIFICATIONS, ORDERS OR REQUESTS
FURNISHED THE AFFIANT. AFFIANT FURTHER STATES THAT (S)HE HAS MADE NO
PAYMENT DIRECTLY OR INDIRECTLY TO ANY ELECTED OFFICIAL, OFFICER OR
EMPLOYEE OF THE STATE OF OKLAHOMA, ANY COUNTY OR LOCAL SUBDIVISION OF
THE STATE, OF MONEY OR ANY OTHER THING OF VALUE TO OBTAIN PAYMENT OF THE
INVOICE OR PROCURE THE CONTRACT OR PURCHASE ORDER PURSUANT TO WHICH AN
INVOICE IS REQUIRED.

BUSINESS NAME

By _____

SUBSCRIBED AND SWORN TO BEFORE ME THIS _____ DAY OF _____, 20 _____

NOTARY PUBLIC (OR CLERK OR JUDGE)

NOTE: 62 OKL.ST.ANN. § 310.9 (B), AUTHORIZES COUNTIES EXECUTING MORE THAN ONE CONTRACT,
EXCEEDING \$ 25,000.00 DURING THE FISCAL YEAR, WITH AN ARCHITECT, CONTRACTOR, ENGINEER OR
SUPPLIER OF CONSTRUCTION MATERIALS TO ACCEPT ONE AFFIDAVIT APPLYING TO ALL WORK,
SERVICES OR MATERIALS COMPLETED OR SUPPLIED UNDER THE TERMS OF AWARDED CONTRACTS, OR
WHICH ARE NEEDED ON A CONTINUAL BASIS; SUCH AFFIDAVIT TO BE IN LIEU OF ALL INDIVIDUAL
AFFIDAVITS FOR EACH INVOICE SUBMITTED IN RELATION TO SUCH CONTRACT.

Creek County
3 Month Bridge and Highway Materials
and Professional Services
Effective October 1, 2019 through December 31, 2019

Vendor: _____

Bid # 20-5

Product	Plant	Delivered District 1	Delivered District 2	Delivered District 3		
	Unit Price	Unit Price	Unit Price	Unit Price		
Hot Mix/Hot Lay, Type A						
Hot Mix/Hot Lay, Type B						
Hot Mix/Hot Lay, Type C						
Hot Mix/Cold Lay						
Asphaltic Oil & Emulsion *Must be available in quantities as small as 550 gallons	Plant	Delivered District 1	Delivered District 2	Delivered District 3	Pump/Demurrage charge 2 hrs included	Minimum Load/Upcharge for less
**All liquid asphalt shall be in US gallons corrected to 60°F using ASTM D-1250 for asphalt	Unit Price	Unit Price	Unit Price	Unit Price		
AC-7.5						
MC-30						
MC-70						
MC-250						
MC-800						
MC-3000						
MAC-400						
SS-1						
CRS-2						
CRS-2+						
CQ3-1F						
AE-P						
Asphalt Laydown Service						
< 500 ton						
> 500 ton						