

August 03, 2020

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, August 03, 2020 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, and Smith present.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Stephens and seconded by Warner to approve the minutes of July 27, 2020. Vote as follow: Stephens - Aye, Warner - Aye, Smith - Aye. July 6, 2020 minutes will still have to wait for approval, until Whitehouse is able to be present due to Warner being absent.

Item #5: Motion was made by Warner and seconded by Stephens to approve Transfer \$100,000.00 from 001-1-2000-4110 Gen Gov't Cap Outlay Commissioners FY2020-2021 to 001-1-2000-2005 Gen Gov't M&O Commissioners FY2021; Blanket Purchase Orders #809 - 928; Purchase Orders#2019-2020 General ANNUAL INSPECTION 6729 Metro Fire Protection 191.00; Rent 5218 CITY OF BRISTOW 3250.00; Repair 3819 PRO TECH ROOFING INC 750.00; Repairs 3551 PRO TECH ROOFING INC 350.00; SERVICE 6893 COX COMMUNICATIONS 169.70; Supplies 6575 Pitney Bowes Inc 254.97; TIRE REPAIRS 6606 BRISTOW TIRE & AUTO SERV. INC 12.00; Health Supplies 5984 WALMART 37.74; Hwy-ST Parts & Labor 6825 P&K EQUIPMENT 1562.05; PARTS & SUPPLIES 5372 P & K EQUIPMENT 2623.63; 5374 Fastenal 50.49; 6498 P & K EQUIPMENT 331.72; WINDOW TINT 6666 Auto Enhancers 300.00; Jail-ST AIR CONDITIONER 6634 AIRCO SERVICE INC 2163.00; JAIL CLEANING SUPPLIES 6742 ECOLAB 1288.01; Resale SERVICE 6007 COX COMMUNICATIONS 186.67; 6008 COX COMMUNICATIONS 51.79; 2020-2021 911 Phone MONTHLY SERVICE 700 OK COMMUNICATIONS SYSTEMS 221.44; SERVICE 787 A T & T 1208.88; Crt Payroll WORK COMP PREMIUM 696 CREEK CO COMMISSIONERS 186.91; General null 96 SAPULPA DAILY HERALD 47.10; AIR FRESHENERS 54 Simply Scentsational 18.00; 101 Simply Scentsational 154.00; AWARDS 550 REGALIA MFG. CO. 719.81; BOCC MINUTES 577 SAPULPA DAILY HERALD 359.10; 671 SAPULPA DAILY HERALD 626.85; CCSO VEHICLE REPAIRS 401 Midtown Auto & Diesel Repair Inc 620.00; COPIER CHARGES 749 Imagenet Consulting LLC 3386.91; JANITORIAL 74 Trout, Darrel 240.00; Labor & Materials 126 AIR COMFORT INC 1366.00; Law Books & Services 48 THOMSON-WEST 607.28; LEASE 785 CREEK CO HOME FINANCE AUTH 1500.00; OPEN/ CLOSE GRAVE 368 CITY OF SAPULPA 425.00; parts 712 SOUTHSIDE MOWERS 8.24; PEST CONTROL 114 EMCO TERMITE/PEST CONTROL INC 55.00; REPLACE WINDSHIELD 541 Safelite Fulfillment Inc 367.97; SERVICE 81 COX COMMUNICATIONS 152.73; 82 COX COMMUNICATIONS 46.90; 92 COX COMMUNICATIONS 16.97; 754 COX COMMUNICATIONS 73.01; 764 COX COMMUNICATIONS 166.67; 765 Waste Management Of Tulsa 166.28; 766 COX COMMUNICATIONS 33.94; 767 COX COMMUNICATIONS 67.88; 777 Waste Management Of Tulsa 291.64; 779 COX COMMUNICATIONS 111.82; 780 COX COMMUNICATIONS 46.90; Supplies 111 Merrifield Office Supplies 73.95; 365 Harbor Freight Tools 43.98; 451 Amazon Capital Services 296.99; 643 Merrifield Office Supplies 872.57; 690 Merrifield Office Supplies 358.00; 794 Curtis Restaurant Supply - Tulsa 52.50; TIRES/DEPUTY CARS 667 BRISTOW TIRE & AUTO SERV. INC 548.32; TRASH SERVICE 768 Waste Management Of Tulsa 66.68; TRAVEL 57 KEIFFER, JONATHAN R. 90.33; UTILITIES 72 O G & E 321.83; 713 O N G 70.58; 755 O G & E 47.97; Vehicle Upfit 710 Light Em Up Emergency Equipment 4401.48; WORK COMP PREMIUM 762 CREEK CO COMMISSIONERS 451.37; Health HANDYMAN SERVICES 184 MARK CROMWELL 100.00; JANITORIAL 179 CLEANING TECHNOLOGIES INC 1364.25; LAWN CARE 185 MARK CROMWELL 600.00; SERVICE 201 Waste Management Of Tulsa 120.75; Service Call 751 CHARLEY S SOUTHSIDE LOCKSMITH 125.00; Supplies 674 Print Shop LLC 204.00; TRAVEL 164 BOYKIN, LINDA 72.45; 166 Payne, Kellie 80.39; UTILITIES 178 CITY OF SAPULPA 186.01; 189 O G & E 1255.65; 190 O N G 38.12; Highway Bid Notice 547 SAPULPA DAILY HERALD 40.00; COPIER CHARGES 447 B & C BUSINESS PRODUCTS 140.28; LEASE 325 SNB BANK 1476.23; PARTS AND REPAIR 340 P & K EQUIPMENT 822.93; PAYMENT 248 SNB BANK 1556.98; SERVICE CONTRACT 3 ATLINK SERVICES LLC 324.95; Supplies 295 WALMART 48.68; SUPPLIES 332 Merrifield Office Supplies 89.50; 354 WALMART 35.88; TESTING 135 TOTALSIR 36.50; UTILITIES 300 O N G 90.82; 335 O G & E 85.29; 336 O G & E 575.68; Hwy-ST ROAD MATERIAL 262 QUAPAW COMPANY, THE 10980.83; UTILITIES 229 DRUMRIGHT UTILITIES 198.11; Jail-ST AIR CONDITIONER 358 AIRCO SERVICE INC 439.50; CCJ PLUMBING SERVICES 706 CREEK ENVIRONMENTAL SOLUTIONS LLC 447.00; NATURAL GAS 697 Symmetry Energy Solutions LLC 227.78; TRASH SERVICE 769 Waste Management Of Tulsa 654.53; Juv Dent-ST PHONE & INTERNET SERVICES 701 A T & T 436.80; UTILITIES GAS SERVICES 705 O N G 113.24; ML Fee LEASE 85 Quadient Leasing USA Inc 184.62; POSTAGE 467 QUADIENT FINANCE USA INC 300.00; Planning/Zoning EQUIPMENT 461 CDW GOVERNMENT INC 247.68; LEASE 144 Quadient Leasing USA Inc 167.11; SERVICE 763 COX COMMUNICATIONS 50.91; Supplies 141 Merrifield Office Supplies 123.17; Resale EQUIPMENT 578 Merrifield Office Supplies 699.99; LABOR 680 WACOM SYSTEMS 150.00; Supplies 748 Merrifield Office Supplies 1154.38; SH Commissary Commissary 770 TIGER CORRECTIONAL 490.50; 771 TIGER CORRECTIONAL 460.94; 772 TIGER CORRECTIONAL 1851.26; 774 TIGER CORRECTIONAL 1610.60; SH Svc Fee FOOD FOR INMATES 702 TIGER CORRECTIONAL 4698.22. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311(A) (9), new business defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of this meeting.)

Item #7: Motion was made by Stephens and seconded by Warner to allow Sapulpa Main Street to use the Courthouse parking lot for the Route 66 Blowout on September 12, 2020. Cindy Lawrence spoke to the Board, we will need to start setting up the tent on Friday, September 11, 2020 in the afternoon. There was discussion of signs being placed to give notice of the space needed a couple of weeks prior, also Lawrence will work with Dana Logsdon to send out reminders to departments/entities that will be affected. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #8: DISCUSSION ONLY/NO ACTION on requested road improvements on West Taft Avenue from Wickham Road to Mesa Road and Sunset Lane in District #3.-Duane Snapp and Tim Pak. Mr. Snapp and Mr. Pak are residents within the area of concern and spoke to the Board about the conditions of the roads, we have had several accidents, one death and a lot of traffic going faster than the speed limit. There are safety issues with the roads and we need help to fix them. The road is very narrow and needs shoulders added, along with new surface throughout the area. Mr. Pak stated there has been a lot of growth in this area, with new homes, which has led to increased taxes collected. There is a 120 acre tract and 80 acre tract which could be developed at any time, let's get prepared for the extra traffic now and not wait until later. There was discussion with residents that the property taxes that are paid do not go towards roads. We operate off of fuel tax and 1/3 of sales tax for our roads,

a lot of people think that a portion of their property taxes goes to fund roads and it doesn't. Stephens stated 78% goes to schools, Vo-Tech, Ambulance and then for General Government of the County. Mr. Pak presented a petition with thirty signatures to the Board. There was discussion of doing a traffic count to see how many people utilize the road. Roy Smith stated he has driven the roads and there is some brush that would be the city, there was one pot hole on Taft and Sunset needs overlay when funds come available. This would be decisions of Lane Whitehouse and as far a widening shoulder, it is a typical county road. Residents are going to reach out to Mr. Whitehouse to discuss concerns. Warner stated that he uses traffic counts and conditions of the roads to determine where his road dollars will be spent. I will work with Whitehouse as well to see about a traffic count.

Item #9: Motion was made by Stephens and seconded by Warner to approve purchasing four workstations to expand remote work capabilities and participate in new training procedures from the Oklahoma Tax Commission due to COVID and four printers up to \$4,000.00 to be paid out of the Use Tax Account. Enlow stated we are trying to be proactive in bringing us into new standard, along with trying to keep the taxpayers safe. We are needing four laptops and printer/scanners for our office to continue to work remotely and complete our Continuing Education Hours. With our budget restraints we cannot purchase all out that is needed and are asking for help from the Board. Enlow stated that they have gotten quotes from Amazon and Merrifield's has matched them, the computers are roughly \$500.00 each, being \$1,500.00, plus we haven't priced printers yet. There was discussion of this being filed under the CARES ACT, Warner stated we have ordered laptops as well for our District. Enlow stated she has worked with her IT personnel and they have gotten equipment that will work with their system and be exactly what they need. Warner asked that Enlow mark purchase orders, so that the expense can be tracked for CARES ACT and to work with Dana on this expenditure to be paid from the Use Tax Account. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #10: Motion was made by Warner and seconded by Stephens to authorize Chairman to sign detention agreement with the Muscogee (Creek) Nation to house tribal inmates at the Creek County Justice Center for \$50.00 per day, per inmate. There was discussion of this is up to 25 inmates at a time, with transportation option included in contract at a separate cost. Andrew Goforth and Bret Bowling, Sheriff both discussed this in depth with the Board, along with the new additional legal step after the McGirt ruling. We will follow the same standards as we do for Federal Inmates with this new decision, stated Bowling. Warner asked what other counties has contracted with Muscogee Creek Nation, Bowling stated so far only Okmulgee County and Tulsa County as of today. There was discussion of the costs being charged by Tulsa at \$69.00 and I am not sure of the costs for Okmulgee. There was discussion of the current inmate count, Bowling stated 178 as of this morning and the number of inmates we can except can be changed with the Sheriff approval. Bowling stated we are working on the way we will handle the inmates and the types of conditions one may have. This contract is accepted by Muscogee Creek Nation will start on August 17, 2020 and may have changes as the U.S. Marshall Contract has with rates increasing, this contract is written to include such changes. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #11: Motion was made by Warner and seconded by Stephens to award **Bid#20-1 One or more, New or Used Road Graders for District #2** with financing to Warren Cat for two used 140M2ARO-CAT for \$144,000.00, with financing through Arvest Bank 48 months, payment amount of \$3,154.86 and 140M2ARO-CAT for \$126,000.00, with financing through Arvest Bank 48 months, payment amount \$2,761.59 and Yellowhouse Machinery Co. of Oklahoma for a used 672-G John Deere SN#1DW672GXJEF659276 for \$138,213.33, with financing option through Armstrong Bank 48 months, payment amount of \$3,059.79. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #12: Motion Stephens and seconded by Warner to deny **Bid#20-2 10 County Owned Lots to be mowed in Sapulpa Area** per recommendations of Don Engle. Engle stated that the price is based on clearing for building lots and we just don't have enough money for that, I ask that we deny the bid. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Item #13: Motion was made by Smith and seconded Warner to award **Bid#20-15 Chip Seal and Asphalt Overlay project** District #3 to Vance Brother Chip Seal #1 S. 433rd E. Ave from HWY 16, 3 mi N. to W. 151st S., #2 S. 321st W. Ave from W. 281st S. to W. 301st S., #3 W. 311th St. S. from HWY 48, 2 miles E. to S. 321st W. Ave, #4 S. 193rd W. Ave (Edna Rd), 3 miles S. from HWY 16, #5 W. 261st S. from HWY 48 to S. 321st W. Ave, #6 W. 181st S. from S. 401st W. Ave to S. 369th W. Ave, #8 W. 231st St. S. 369th W. Ave to S. 401st W. Ave and Dunham's Asphalt Overlay #7 S. 465th W. Ave from W. 311th St. S. 2 miles N. to W. 291st S. Smith stated we have four roads that we would like to do, if we can. The first one discussed was S. 465th W. Ave from W. 311th St. S. 2 miles N. to W. 291st S. Stephens confirmed which number this was referring to on

list as #7, then there was discussion of the remaining roads. Vote as follows: Stephens - No, Warner - Aye, Smith - Aye.

Item #14: DISCUSSION ONLY/NO ACTION on preparing the Schedule of Federal Awards to be submitted to the Oklahoma State Auditor's Office. Dana Logsdon spoke to the Board about the lack of communication from Departments, in returning the SEFA information. As discussed last year, each department is to submit their SEFA amounts and information, for me to then prepare the SEFA report. This is due by August 27, 2020 and I have not had all departments get the information turned in. There was discussion with the Sheriff and County Clerk's Office in helping Logsdon prepare the report by this week. Warner stated we have been written up in the past for SEFA reports not being turned in correctly and this does affect us on federal monies we may receive. We need to make sure this report is correct, Mortazavi stated we will work with Logsdon gathering information for report.

Item #15: Motion was made by Warner and seconded by Smith to extend **Resolution#2020-87** one more week until 8/10/20. Stephens asked if anyone has any updates on this item. Murray reported the current active cases as of Saturday was 85, so we are down from 108. We have had an additional death. We will have to start ordering and paying for masks now ourselves, we cannot get anymore from the State at this time. Stephens asked Judge Laura Farris if she had any updates. We will be preparing for Jury terms in October and where we may have the selection process. Farris stated we will have a meeting with the Health Department and Emergency Management to discuss any additional steps that may be required, as we make this process safe for all potential jury persons. Stephens stated that the Fairgrounds would be a good option, we have looked at that option Farris stated. Farris stated we will be closely monitoring the numbers and will have a plan in place before then. Farris stated that the Sheriff and Covey Murray have done a phenomenal job with supplies and issues that we may need help with. We are working on some technology factors with the Court Clerk's Office, but all seems to be going well. Warner asked Goforth if we needed a motion to continue the resolution, Goforth stated if you would like to continue the temporary resolution, yes, a motion needs to be made. Vote as follows: Stephens - No, Warner - Aye, Smith - Aye.

Item #16: Motion was made by Warner and seconded by Stephens to authorize the use of Use Tax funds for the Sheriff's Office for temporary additional staffing at the courthouse for COVID-19 restrictions as required by the Board. This item had discussion with Bowling as to being just one person monitoring and making sure each person entering has a mask. This employees time is being documented for reimbursement. This then led to clarification of the other two deputies being rotated out with different deputies being reassigned a duty for security at the courthouse. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.

Public Comment: NONE

Adjournment: Motion was made by Stephens and seconded by Warner at 10:29 a.m. to adjourn and meet again 8-10-20. Vote as follows: Stephens - Aye, Warner - Aye, Smith - Aye.