

March 30, 2020

The Board of County Commissioners of Creek County (BOCC) met in Regular Session on Monday, March 30, 2020 at 9:00 a.m., date and time duly posted.

Item #1: Meeting was called to order at 9:00 a.m. by Chairman, Newt Stephens Jr. Roll Call Stephens present, Warner present, and Whitehouse present. Whitehouse attended meeting remotely by teleconference pursuant to 25 O.S. § 307.1(C), on the county telephone system conference call program and was heard and listened through the Polycom intercom phone.

Item #2: Statement of compliance with open meetings act-Chairman.

Item #3: Commissioner Stephens led the Pledge of Allegiance and Invocation.

Item #4: Motion was made by Warner and seconded by Stephens to approve the regular and emergency minutes of March 23, 2020. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #5: Motion was made by Stephens and seconded by Warner to approve Error Correction form for \$76.29 from 001-1-2700-2005 to 001-1-2700-1110 FY2020: Blanket Purchase Orders #5465 - 5545; Purchase Orders # 2019-2020 911 Phone SERVICE 5418 A T & T 44.94; Crt Clk Revolving null 63 Merrifield Office Supplies 89.90; JANITORIAL 61 CITY OF BRISTOW 375.00; LEASE 60 XEROX CORP 628.82; 64 PITNEY BOWES INC 961.95; Supplies 59 Merrifield Office Supplies 78.07; 62 Merrifield Office Supplies 78.39; 65 Merrifield Office Supplies 39.17; General null 5452 SAPULPA TAG OFFICE 95.00; ACCESSORIES 5352 OKLAHOMA POLICE SUPPLY 7.95; AMMUNITION 5190 GT DISTRIBUTORS-AUSTIN 2357.40; BOCC MINUTES 4656 SAPULPA DAILY HERALD 654.90; 5399 SAPULPA DAILY HERALD 540.00; Carpet 4573 LaFevers Carpet & Tile 1860.00; CARPET CLEANING 5064 Dynamic Carpet Care LLC 350.00; CONSULTING SERV 3943 Bidleman, Tucker 900.00; CREMATION 5408 GREEN HILL FUNERAL HOME 185.00; EMAIL HOSTING 5351 Brooks Jeffrey Marketing Inc 24.00; EQUIPMENT 4409 Bearcom 1190.00; Labor & Materials 3240 I-CARE BOBY WORKS 809.60; 4232 AIR COMFORT INC 237.00; MAINTENANCE AGREEMENT 3979 XEROX BUSINESS SOLUTIONS SOUTHWEST 50.00; OLETS USER FEE 5353 OKLA DEPT OF PUBLIC SAFETY 350.00; parts 5186 MPH INDUSTRIES 3998.00; Parts & Labor 4638 Light Em Up Emergency Equipment 435.00; 5189 Midtown Auto & Diesel Repair Inc 707.18; 5290 Midtown Auto & Diesel Repair Inc 244.92; 5291 Midtown Auto & Diesel Repair Inc 133.95; PEST CONTROL 4899 EMCO TERMITE/PEST CONTROL INC 300.00; 5251 SILVER BULLET PEST CONTROL, PEST SERVICES INC 100.00; POSTAGE 5425 USPS-POC 6000.00; PUBLICATION 4980 SAPULPA DAILY HERALD 155.40; 5255 SAPULPA DAILY HERALD 336.45; Quarterly pymt 4172 QUADIENT FINANCE USA INC 111.99; Repairs 2490 BRISTOW TIRE & AUTO SERV. INC 42.00; SALARY 3248 OSU CO-OP EXT SERVICE 11738.00; SERVICE 3997 A-1 Refuse 18.00; 4026 PATRIOT SECURITY SYSTEMS INC 15.00; 4909 SHOW INC. 300.00; 5112 COX COMMUNICATIONS 169.70; 5234 THOMSON-WEST 183.60; 5239 VERIZON CONNECT NWF, INC 18.95; 5289 Verizon Wireless 1791.77; 5411 COX COMMUNICATIONS 67.88; 5412 COX COMMUNICATIONS 36.73; 5415 COX COMMUNICATIONS 33.94; 5417 COX COMMUNICATIONS 166.42; SIGNS 5283 CHARLIE'S TEES 140.00; Supplies 3658 SAMS CLUB DIRECT PAYMENT PROCESSING 169.98; 4532 Bearcom 1148.60; 5196 Amazon Capital Services 258.60; 5293 Merrifield Office Supplies 283.31; TEMPORARY EMPLOYEE 5434 DYNAMIC RECRUITING SPECIALIST 638.40; TIRES 5210 BRISTOW TIRE & AUTO SERV. INC 271.60; TRAINING 5061 KELLPRO COMPUTER SOLUTIONS 200.00; UTILITIES 4477 COX COMMUNICATIONS 152.73; 4487 COX COMMUNICATIONS 16.97; 5410 O N G 48.26; 5413 Centerpoint Energy Service Inc 162.00; 5414 O N G 126.75; 5436 O G & E 39.42; WATER 4470 FIZZ-O WATER COMPANY 33.75; WINDOW TINT 3221 Auto Enhancers 100.00; WINDSHIELD 4945 Safelite Fulfillment Inc 943.91; Health FURNITURE 5180 Merrifield Office Supplies 3438.00; LEASE 3195 Pitney Bowes Inc 76.25; 4712 DOTCOM LEASING LLC 445.00; Supplies 1277 WALMART CREDIT SERVICES 5.98; 5132 Merrifield Office Supplies 194.94; 5451 Merrifield Office Supplies 161.11; UTILITIES 4708 CITY OF SAPULPA 18.75; 4722 O N G 75.31; Highway SERVICE 5015 U S Cellular 224.92; SUBSCRIPTION 5402 SAPULPA DAILY HERALD 110.00; Supplies 4767 WALMART 81.92; Upfit vehicle 4369 Visual Force Inc 1155.24; UTILITIES 5012 O N G 40.94; 5364 O G & E 360.60; 5365 O G & E 109.46; Hwy-ST PARTS & SUPPLIES 4616 Fastenal 68.73; SIGNS 2758 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 734.00; 4999 TULSA COUNTY HIGHWAY CONSTRUCTION SIGNS 644.20; TESTING 4504 TotalSIR 36.50; Jail-ST OIL CHANGES 4587 J & A CASTROL LUBE EXPRESS 243.74; SERVICE 5406 A T & T 280.88; Supplies 1471 ADVANCED AUTO PARTS 46.09; 3972 Merrifield Office Supplies 705.97; 5273 Lighting inc 849.20; 5274 PLASTIC ENGINEERING 1097.43; UNIFORM & ACCESSORIES 4162 Baysinger Uniforms 56.99; UTILITIES 5354 Centerpoint Energy Service Inc 325.98; Juv Dent-ST Food/Supplies 4977 SYSCO 2745.35; SERVICE 5288 Verizon Wireless 98.64; 5419 A T & T 439.86; Supplies 4914 BOB BARKER CO 300.42; UTILITIES 5423 O N G 447.33; ML Fee POSTAGE 4434 QUADIENT FINANCE USA INC 300.00; Supplies 5264 Merrifield Office Supplies 294.73; Planning/Zoning SERVICE 5416 COX COMMUNICATIONS 50.91; Supplies 4235 Merrifield Office Supplies 20.74; Resale SERVICE 4327 COX COMMUNICATIONS 186.67; Supplies 5195 Merrifield Office Supplies 975.00; 5421 Merrifield Office Supplies 290.00; TEMPORARY EMPLOYEE 5226 DYNAMIC RECRUITING SPECIALIST 826.40; SH Commissary Commissary items 5096 TIGER CORRECTIONAL 613.13; 5097 TIGER CORRECTIONAL 1671.96; 5098 TIGER CORRECTIONAL 578.63; 5099 TIGER CORRECTIONAL 296.24; 5355 TIGER CORRECTIONAL 1718.68; 5356 TIGER CORRECTIONAL 367.88; 5429 TIGER CORRECTIONAL 1651.77; 5430 TIGER CORRECTIONAL 367.88; 5431 TIGER CORRECTIONAL 1810.18; FEES 5405 TIGER CORRECTIONAL 535.00; Supplies 5217 Merrifield Office Supplies 955.21; SH Svc Fee MEALS 5100 TIGER CORRECTIONAL 4880.52; 5403 TIGER CORRECTIONAL 5527.82; 5404 TIGER CORRECTIONAL 4880.52; 5407 TIGER CORRECTIONAL 4923.60; Transport 5058 US CORRECTIONS LLC 3552.00; Tax Refunds TAX CORRECTION 129 ALEXANDER, MINDY 1.05; 130 FIRST UNITED BANK & TRUST CO 460.50; Use-ST ROAD MATERIAL 5031 QUAPAW COMPANY, THE 9834.98; 5032 QUAPAW COMPANY, THE 12638.47. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #6: NO DISCUSSION of new business. (In accordance with the Open Meetings Act, Title 25 O.S. § 311(A) (9), new business defined as any matter not known about or which could not have been reasonably foreseen within 24 hours of this meeting.

Item #7: Motion was made by Warner and seconded by Stephens to approve public sale auction of property located in Broadway Lots 23 and 24, BLK 24 to Ciera Reneau for \$1207.00 plus \$100.00 filing & publication fee total \$1307.00. There were no other parties present. Gloria Ware, Deputy Treasurer stated the 911 address was 301 S. Jones Ave, Drumright, OK. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #8: Motion was made by Warner and seconded by Stephens to approve public sale auction of property located in Drumright 2nd W 32 of Lot 18, BLK 9 to Glimp for \$384.00 plus \$100.00 filing & publication fee total \$484.00. Bidder was not present for sale and there were no other parties present. There was discussion if offer was valid, since bidder was not present. Don Engle, stated all paperwork had been executed and they have paid the bid amount previously, sale is good. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #9: NO DISCUSSION/NO ACTION to consider and adopt a resolution relating to the incurring of indebtedness by the trustees of the Creek County Education Facility Authority for the benefit of elementary school District No. 8, Creek County, Oklahoma (Lone Star Public Schools): authorizing the sale of revenue obligations; waiving competitive bidding with respect thereto and related matters. Stephens stated the meeting was canceled by the representatives and no action was required at this time.

Item #10: Motion was made by Stephens and seconded by Warner to sign **Resolution#2020-43** to consider investigation, mapping, making cost estimate, and giving notice for a public hearing on April 27, 2020, to determine if S. 84th W. Avenue, between South 85th W. Avenue and 191st St. S., should be added to the Official Creek County Road Maintenance Inventory in District #1. Stephens this will tie this portion up in Lake Jackson, it gives another option to take when there is bad weather without having to drive up the hill on 191st St. This is an important piece of road, it is a vital road, it will also give another option for ingress and egress for Lake Jackson area. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #11: DISCUSSION ONLY/NO ACTION to consider entering an agreement with Rave Wireless, Inc. d/b/a Rave Mobile Safety for a county employee alert system. Bret Bowling, Sheriff spoke about the system, this is the same system that many schools are using. I believe Lincoln County is currently using it for their county and has had success. This is an App that can be downloaded to each employees phone, to report something suspicious or activate the panic button for an officer, send staff notifications and updates throughout the county. These are just some of the options that are available. The cost is minimal and I would recommend the 150 users at \$3,750.00. Stephens stated there are several options, being \$500.00 setup fee, \$3,000.00 for 100 users, \$3,750.00 for 150 users, \$4,000.00 for 200 users and \$5,000.00 for 250 users. Bowling stated this is real time technology and would work within the geo fence, to send alerts, this is been tried through, tested and I recommend that we adopt it with the county. Bowling stated Goforth has reviewed the contract and we have invested a lot of time in researching this. Warner asked how many employees do we currently have, Tandra McClellan, Payroll Clerk stated 205, that included some temporary employees as well. There was discussion of how many users do we need, Bowling stated this would exclude any Detention Officers at the Jail or Juvenile Justice, as they cannot have their phones with them. Engle asked if this could be a cost that each Official can pay their share of. Warner stated we haven't discussed funding yet. Bowling stated with everything going on, this isn't an expense that we

can handle right now, not saying it could change later. McClellan stated for information purposes this would be great for employees, so that everyone gets the same information. Mortazavi, stated this could open up issues with personal phones. Bowling stated we are going to have some up-coming training and if we decided to implement this as well there will be training. Delong stated she has visited with dispatch and they are so excited that it shows the exact pen point location of an individual. Stephens and Warner both stated this is something we need to look at during the budget process. Warner stated I am, as well as others are thinking we are going to be working with 1/3 less of revenue for the next budget due to this that is happening.

Item #12: Motion was made by Warner and seconded by Stephens to approve using the ACCO deductible fund to pay for damages to a District #2 vehicle due to hitting a deer on March 9, 2020 in the amount of \$3,573.18. Stephens asked is this the same one that we addressed under new business last week, yes Warner stated. Goforth stated now that we have the clarification and paperwork we need to approve it. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #13: Motion was made by Whitehouse and seconded by Stephens to approve Utility Permit from Scissortail Energy, LLC per County Specs for natural gas pipeline by boring, size of line 8", size of casing 12' to cross S. 465th W. Ave approximately 50' N. of W. 281st St. S. further described as 50' N. of Section 24, T15N, R7E in District #3. Whitehouse stated Paul Farris, Project Coordinator has reviewed the permits and is good with them. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item #14: Motion was made by Whitehouse and seconded by Stephens to approve Utility Permit from Scissortail Energy, LLC per County Specs for natural gas pipeline by boring, size of line 8", size of casing 12' to cross S. 465th W. Ave approximately .5 miles E. of 465th W. Ave further described as 2640' E. of the S.W. corner of Section 24, T15N, R7E in District #3. Whitehouse stated Paul Farris, Project Coordinator has reviewed the permits and is good with them. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.

Item#15: Motion was made by Stephens and seconded by Warner to continue to restrict all access to employees only and all other by appointment only for the Courthouse Complex, Election Board and OSU Extension Office, excluding all Regular Meetings, Special Meetings, and Emergency Meetings of county bodies and trusts. Judge Hake spoke to the Board stating he is issuing a order that will extend all advanced court proceedings to May 18, 2020, this follows in line with what the Governor and President have issued. We are still hearing emergency matters and continuing to work with the Sheriff and do anything that can be handled electronically. Stephens stated after having some discussion with other Elected Officials, I feel what we have in place is working and is the best way to protect our employees and the public. Everyone is comfortable with the lockdown so far. McClellan reviewed the new Department of Labor Law that was given to all Elected Officials. Warner asked how the records need to be kept for anyone that may have to be out due to COVID-19 issues, document all time missed and report to McClellan throughout the absence. Goforth stated he will continue to review new information with McClellan and they will pass along anything that may change or be in acted as new law. Stephens reiterated that this is the time to document everything related to COVID-19 for future purposes. Warner asked McClellan to send out an email to all Elected Officials outlining the required documentation and when it will be needed in the Clerk's Office. McClellan stated that all records of time missed with COVID needs to be kept in the Clerk's Office and not in the offices employee files. There was discussion of what the FMLA process will be for the county and how it needs to be the same across the board.

Public Comments:

#1: Don Engle, Treasurer informed the Board of an individual that has been sending out letters to property owners that have back taxes owed, stating he can help them. This has resulted in property being taken from the owners to this individual, this is happening in Payne, Okfuskee, and Lincoln Counties so far. If you hear of a letter being sent please have them contact their County Treasurer, we are working with the Attorney General to get this individual stopped.

#2: Warner expressed his gratitude to Covey Murray and Newt Stephens for finding gloves and masks for our local Fire Department, Police and Ambulance Service. They looked high and low to find some of the essential items they didn't have. Stephens stated we are blessed and thankful to all that helped with providing these essential items to our local departments.

Adjournment: Motion was made by Stephens and seconded by Warner at 10:16 a.m. to adjourn and meet again 4-6-20. Vote as follows: Stephens - Aye, Warner - Aye, Whitehouse - Aye.